



DEPARTMENT OF CONSUMER AFFAIRS
CALIFORNIA BOARD OF ACCOUNTANCY
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**CALIFORNIA BOARD OF ACCOUNTANCY (CBA)
PEER REVIEW OVERSIGHT COMMITTEE (PROC)**

**PROC MEETING
NOTICE & AGENDA**

**Friday, April 20, 2012
9:30 a.m. – 3:30 p.m.**

Hilton Los Angeles North/Glendale
100 W. Glenoaks Boulevard
Glendale, CA 91202
(818) 551-4005

PROC Purpose Statement

To provide recommendations to the CBA on any matter upon which it is authorized to act to ensure the effectiveness of mandatory peer review.

- I. Roll Call and Call to Order (**Nancy Corrigan, Chair**).
- II. Report of the Committee Chair (**Nancy Corrigan**).
 - A. Approval of the February 10, 2012 PROC Minutes.
 - B. Report on the March 22-23, 2012 CBA Meeting.
 - C. Report on Conflicts of Interest Issue.
- III. Reports and Status of Peer Review Program (**April Freeman, CBA Staff**).
 - A. Statistics of Licensees Who Have Reported Their Peer Review Information to the CBA.
 - B. Status of Correspondence to Licensees Regarding Peer Review Reporting.
 - C. Status of PROC Roles and Responsibilities Activity Tracking.
 - D. Discussion of UPDATE Articles Regarding Peer Review.
 - E. Discussion Regarding Appeals Received by Licensees Cited for Failing to Respond to Peer Review Notification Letters.
- IV. Discussion of the National Peer Review Committee (NPRC).
 - A. Discussion Regarding the National Association of State Boards of Accountancy's Report on Oversight of the NPRC (**Rafael Ixta, Enforcement Chief**).
 - B. Presentation by American Institute of Certified Public Accountants (AICPA) Regarding the NPRC (**Jim Brackens, AICPA**).

LUNCH

- V. PROC Activities (**Nancy Corrigan**).
 - A. Report on the February 16, 2012 Administrative Site Visit at the California Society of Certified Public Accountants (CalCPA).
 - B. Report on CalCPA Report Acceptance Body (RAB) Meetings:
 - 1. January 24, 2012
 - 2. February 15, 2012
 - 3. March 6, 2012
 - 4. April 4, 2012
 - C. Assignment of Future PROC Activities.
- VI. Discussion Regarding Possible Changes to the PROC's Roles and Responsibilities (**Nancy Corrigan**).
- VII. Discussion of Title 16 California Code of Regulations Section 40(b) Regarding Peer Review Due Dates (**Rafael Ixta**).
- VIII. Future Agenda Items (**April Freeman**).
- IX. Public Comment for Items Not on the Agenda.
- X. Adjournment.

Please note: Action may be taken on any item on the agenda. All times are approximate. In accordance with the Bagley-Keene Open Meetings Act, all meetings of the PROC are open to the public. Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the PROC prior to the PROC taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the PROC, but the PROC Chair may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the PROC to discuss items not on the agenda; however, the PROC can neither discuss nor take official action on these items at the time of the same meeting. (Government Code sections 11125, 11125.7(a).) CBA members who are not members of the PROC may be attending the meeting. However, if a majority of members of the full board are present at the PROC meeting, members who are not members of the PROC may attend the meeting only as observers.

The meeting is accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting April Freeman at (916) 561-1720, or by email at afreeman@cba.ca.gov, or send a written request to the CBA office at 2000 Evergreen Street, Suite 250, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

For further information regarding this meeting, please contact:

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An electronic copy of this agenda can be found at <http://www.dca.ca.gov/cba/calendar.shtml>.