



**DEPARTMENT OF CONSUMER AFFAIRS**  
 CALIFORNIA BOARD OF ACCOUNTANCY  
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**DEPARTMENT OF CONSUMER AFFAIRS**  
**CALIFORNIA BOARD OF ACCOUNTANCY (CBA)**

**MINUTES OF THE**  
**MARCH 22-23, 2012**  
**CBA MEETING**

Hyatt Regency San Francisco Airport  
 1333 Bayshore Highway  
 Burlingame, CA 94010  
 Telephone: (650) 347-1234  
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Roll Call and Call to Order.

CBA President Marshal Oldman called the meeting to order at 12:31 p.m. on Thursday, March 22, 2012 at the Hyatt Regency Hotel in Burlingame. The meeting recessed at 4:30 p.m. President Oldman reconvened the meeting at 9:01 a.m. on Friday, March 23, 2012, and the meeting adjourned at 12:24 p.m.

CBA Members

March 22, 2012

Marshal Oldman, President	12:31 p.m. to 4:30 p.m.
Leslie LaManna, Vice President	12:31 p.m. to 4:30 p.m.
Michael Savoy, Secretary-Treasurer	12:31 p.m. to 4:30 p.m.
Sarah (Sally) Anderson	12:35 p.m. to 4:30 p.m.
Diana Bell	12:33 p.m. to 4:30 p.m.
Alicia Berhow	12:31 p.m. to 4:30 p.m.
Michelle Brough	12:31 p.m. to 4:30 p.m.
Donald Driftmier	12:31 p.m. to 4:30 p.m.
Herschel Elkins	12:31 p.m. to 4:30 p.m.
Laurence (Larry) Kaplan	12:31 p.m. to 4:30 p.m.
Louise Kirkbride	12:31 p.m. to 4:30 p.m.
Kitak (K.T.) Leung	Absent
Manuel Ramirez	12:31 p.m. to 4:30 p.m.
David Swartz	12:31 p.m. to 4:30 p.m.

CBA Members

March 23, 2012

Marshal Oldman, President	9:01 a.m. to 12:24 p.m.
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Leslie LaManna, Vice President	9:01 a.m. to 12:24 p.m.
Michael Savoy, Secretary-Treasurer	9:01 a.m. to 12:24 p.m.
Sarah (Sally) Anderson	9:01 a.m. to 12:24 p.m.
Diana Bell	9:01 a.m. to 12:24 p.m.
Alicia Berhow	9:01 a.m. to 11:09 a.m.
Michelle Brough	9:01 a.m. to 12:24 p.m.
Donald Driftmier	9:01 a.m. to 12:24 p.m.
Herschel Elkins	9:01 a.m. to 12:24 p.m.
Laurence (Larry) Kaplan	9:01 a.m. to 12:24 p.m.
Louise Kirkbride	9:01 a.m. to 12:24 p.m.
Kitak (K.T.) Leung	Absent
Manuel Ramirez	9:01 a.m. to 12:24 p.m.
David Swartz	9:01 a.m. to 12:24 p.m.

#### Staff and Legal Counsel

Patti Bowers, Executive Officer  
 Rich Andres, Information Technology Staff  
 Veronica Daniel, Licensing Manager  
 Paul Fisher, Supervising Investigative CPA  
 Dominic Franzella, Chief, Licensing Division  
 April Freeman, Enforcement Analyst  
 Rafael Ixta, Chief, Enforcement Division  
 Nick Ng, Administration Manager  
 Kari O'Connor, Board Relations Analyst  
 Deanne Pearce, Assistant Executive Officer  
 Michele Santaga, Enforcement Analyst  
 Kristy Shellans, Legal Counsel, Department of Consumer Affairs (DCA)  
 Carl Sonne, Deputy Attorney General, Department of Justice (DOJ)  
 Matthew Stanley, Legislation/Regulation Analyst

#### Committee Chairs and Members

Nancy Corrigan, Chair, Peer Review Oversight Committee (PROC)  
 Cheryl Gerhardt, Chair, Enforcement Advisory Committee (EAC)

#### Other Participants

John Ams, Executive Vice President, National Society of Accountants (NSA)  
 Michael Cohn, Administrative Law Judge (ALJ), Office of Administrative Hearings  
 Jason Fox, California Society of Certified Public Accountants (CalCPA)  
 Karen Kreuzkamp, Securities and Exchange Commission (SEC)  
 Samuel Lemon, Center for Public Interest Law (CPIL)  
 Morris Miyabara, California Society of Accounting and Tax Professionals (CSATP), NSA  
 Jean Nelson, California Society of Enrolled Agents (CSEA)

Pilar Onate-Quintana, KP Public Affairs  
Art Ramudo, Advocate for Petitioner Censoprano  
Jonathan Ross, KP Public Affairs  
Jeannie Tindel, CalCPA  
Cynthia Wallis, Court Reporter

I. Report of the President

A. Proposed 2013 CBA Meeting Dates.

**It was moved by Ms. Berhow, seconded by Mr. Ramirez and carried by those present to adopt the 2013 CBA meeting dates. Ms. Anderson and Ms. Bell abstained.**

B. Resolution for Retiring Ethics Curriculum Committee (ECC) Member Dave Cornejo.

**It was moved by Mr. Driftmier, seconded by Mr. Swartz and unanimously carried by those present to adopt the resolution for retiring ECC Member Dave Cornejo.**

II. Report of the Vice President.

A. Recommendations for Appointment(s) to the Enforcement Advisory Committee (EAC).

There was no report for this item.

B. Recommendations for Appointment(s) to the Qualifications Committee (QC).

**It was moved by Ms. LaManna, seconded by Ms. Bell and unanimously carried by those present to appoint Lewis R. Fisher to the QC.**

III. Report of the Secretary/Treasurer

A. Discussion of Governor's Budget.

B. Fiscal Year 2011-2012 Mid-Year Financial Statement.

Mr. Savoy provided an overview of this item **(See Attachment 1)**

Mr. Savoy noted that the results of the reduced license renewal fees are reflected in the projected revenue for Fiscal Year 2011-12. Mr. Savoy also reported that CBA staff found an error within the Department of Justice billing system, which resulted in the CBA being erroneously

charged over several years. This error has since been corrected.

Mr. Driftmier commended staff for finding the DOJ billing error.

Mr. Ramirez inquired as to when the CBA may petition the State of California to repay the CBA for loans to the General Fund. Mr. Ramirez requested that this be addressed at the next CBA meeting.

#### IV. Report of the Executive Officer (EO)

##### A. Update on Staffing.

Ms. Bowers stated that Mr. Franzella was recently promoted to Chief of the Licensing Division and Ms. Daniel was promoted to Manager of the Initial Licensing Unit.

##### B. Update on CBA 2010-2012 Communications and Outreach Plan (Written Report Only).

No comments were received on this item.

##### C. Discussion and Possible Action to Amend Business and Professions Code Sections 5063(b)(2) and 5063.2 – Civil Action Settlements or Arbitration Awards

Mr. Stanley provided an overview of this item **(See Attachment 2)**.

Mr. Ramirez commented that a \$100,000 threshold for civil action settlements or arbitration awards would seem sufficient, rather than the current \$30,000 threshold.

Mr. Elkins stated that the threshold should remain at \$30,000, so that the CBA remains informed of these occurrences and can decide on further actions as needed.

Mr. Swartz concurred with Mr. Elkins and suggested no action on this item.

Mr. Ramirez suggested staff inquire with parties to determine a reasonable threshold.

#### V. Open Session. Petitions for Reinstatement.

##### A. Colina, Jose M. – Petition for Reinstatement of Revoked CPA Certificate.

Mr. Colina appeared before the CBA members to petition for the reinstatement of his revoked certificate.

ALJ Michael Cohn and the CBA members heard the petition and later convened into executive closed session to deliberate the matter. ALJ Cohn will prepare the decision.

B. Censoprano, Salvatore – Petition for Reinstatement of Revoked CPA Certificate.

Mr. Censoprano appeared before CBA members to petition for the reinstatement of his revoked certificate.

ALJ Michael Cohn and the CBA members heard the petition and convened into executive closed session to deliberate the matter. ALJ Cohn will prepare the decision.

C. Shattuck, Allan D. – Petition for Reinstatement of Revoked CPA Certificate.

Mr. Shattuck appeared before the CBA members to petition for reinstatement of his revoked certificate.

ALJ Michael Cohn and the CBA members heard to petition and convened into executive closed session to deliberate the matter. ALJ Cohn will prepare the decision.

VI. Closed Session. Pursuant to Government Code Section 11126(c)(3), the CBA Will Convene Into Closed Session to Deliberate on Disciplinary Matters (Stipulations, Default Decisions, Proposed Decisions, and Petitions for Reinstatement).

CBA members convened into closed session at 3:23 p.m., and the meeting recessed at 4:30 p.m.

**At this time, CBA members heard Agenda Item IX.**

VII. Report of the Licensing Chief.

A. Report on Licensing Division Activity.

Ms. Pearce provided an overview of this item. **(See Attachment 3).**

B. Discussion and Possible Action on the International Delivery of the Uniform CPA Examination (iExam).

Mr. Franzella provided an overview of this item **(See Attachment 4).**

Mr. Driftmier inquired regarding how the CBA could opt out of

participating in the iExam, since the iExam is the same examination accepted by the CBA and the only difference is it is administered out of the country.

Ms. Shellans commented that concerns with the security of the iExam may be a basis for the CBA selecting to opt out.

Ms. Brough expressed concern with the level of security precautions taken during the screening process of foreign examination candidates.

Mr. Swartz commented that he sees no benefit to the CBA in licensing international candidates that have no intention of living or working in California.

Ms. Anderson agreed with Mr. Swartz. Ms Anderson commented that the CBA should also decide if it will license a candidate that has passed the iExam through another U.S. jurisdiction.

**It was moved by Mr. Swartz, seconded by Mr. Ramirez and unanimously carried by those present to opt out of participating in the iExam on the basis that participating in the exam is of no benefit to California.**

#### VIII. Report of the Enforcement Chief.

##### A. Enforcement Case Activity and Aging Report.

Mr. Ixta provided an overview of this item **(See Attachment 5)**.

Mr. Ixta stated that staff recently issued 872 citations to licensees for failing to respond to CBA requests related to peer review reporting. To date, about 30 percent of the citations have been appealed.

Mr. Swartz inquired if the appeals were because the licensees believed that the Peer Review requirement did not apply to them.

Mr. Ixta stated that licenses have appealed for various reasons.

##### B. Reportable Events Report.

Ms. Anderson inquired if each restatement is reviewed to determine if an investigation is required.

Mr. Fisher stated that each restatement is reviewed, however, very few investigations result from the reviews.

##### C. Update on Peer Review Implementation.

Ms. Anderson inquired the method used by enforcement staff to contact a licensee to clear up possible misunderstandings regarding peer review reporting requirements.

Mr. Ixta stated that Enforcement staff have dialogue with the licensee, to determine if a licensee is performing services which require a peer review.

Mr. Elkins inquired if citations were sent to inactive licensees.

Mr. Ixta stated that due to limited resources and workload constraints, active status licenses are the priority at this time.

#### D. Results of 2<sup>nd</sup> Quarter Performance Report Measures to DCA,

Mr. Ixta reported that with the exception of one area, the CBA is meeting all performance measures within the timeframe identified by DCA.

Mr. Ramirez inquired if the DCA target date is attainable for the one objective that the CBA is not meeting.

Ms. Kirkbride suggested the median be used for this statistic.

Ms. Bowers stated that the CBA is now fully staffed for the first time in 10 years, and the processing timeframes will improve significantly in the future. If over time, however, this timeframe still does not seem achievable, the CBA may work with DCA to set a more reasonable timeframe.

#### E. Educational Presentation on the Securities and Exchange Commission (SEC) Investigations process.

Ms. Karen Kreuzkamp from the SEC presented information on the SEC Investigation Process.

Mr. Ramirez suggested that the Committee on Professional Conduct (CPC) review the reporting requirements regarding actions taken by the SEC.

Mr. Swartz commented that the CBA should receive copies of Wells Notices from the SEC.

Mr. Ixta stated that the exchange agreement with the SEC may be revisited to determine what information can be disclosed to the CBA.

## IX. Regulations

Discussion and Possible Action to Adopt or Amend Proposed Text at Title 16, California Code of Regulations (CCR) Section 4 – Safe Harbor.

Ms. O'Connor provided modified draft regulatory language for the Safe Harbor Language. Ms. O'Connor further explained that members may adopt the modified draft regulatory language (Option 1) or adopt the regulatory language that was proposed at the January CBA meeting (Option 2).

Mr. Ramirez inquired regarding the purpose of the Safe Harbor language, and if there is any other legislative body that has the authority to draft the language. Ms. Pearce clarified that this language is in the CBA Regulations. Therefore, only the CBA has the authority to draft the language.

Ms. Jean Nelsen from the California Society of Enrolled Agents (CSEA) and Mr. John Ams from the National Society of Accountants (NSA) both commented that they support the modifications to the Safe Harbor language.

**It was moved by Mr. Elkins, seconded by Mr. Swartz and carried by those present to adopt the modified draft regulatory language provided in Option 1 and direct staff to take the necessary steps to complete the rulemaking process. Mr. Driftmier opposed.**

## X. Committee and Task Force Reports.

### A. Enforcement Program Oversight Committee (EPOC)

#### 1. Report of the March 22, 2012 EPOC Meeting.

There were no comments on this item.

#### 2. Overview of the Enforcement Process.

There were no comments on this item.

#### 3. Discussion on the Role of the EPOC, Role of the EAC, and Review of the CBA Member Guidelines and Procedures Manual.

Ms. Anderson inquired regarding what the appropriate method is for a CBA member to express concerns with an investigation.

Ms. Shellans commented that either the EAC or a two person committee could be created to review closed cases and communicate any concerns with those cases to the Executive Officer.

Ms. LaManna commented that the EAC liaison could be the

appropriate person to undertake the role of policy review and communicate any issues to the EAC.

Mr. Ramirez commented that EPOC was created by the Legislature for a specific purpose – to provide oversight and draft regulations and policies of the enforcement process. Mr. Ramirez further commented that the Legislature intended that CBA members be present on EPOC, like the CPC.

Mr. Oldman stated that EPOC has an important role that it will continue to play, and that CBA staff will bring back proposed new roles for EPOC at a future CBA meeting.

B. Legislative Committee (LC).

1. Report of the March 22, 2012 LC Meeting.

There were no comments received on this item.

2. Update on Bills on Which the CBA Has Taken a Position (AB 675, AB 958, AB 991, AB 1193, SB 103, SB 366).

There were no comments received on this item.

3. Consideration of Positions on Legislation.

a. AB 1345 – Local Government Audits.

**It was moved by Ms. Anderson, seconded by Mr. Ramirez and unanimously carried by those present to adopt an Oppose position on AB 1345. Mr. Elkins opposed.**

b. AB 1504 – Administrative Regulations.

**It was moved by Ms. Anderson, seconded by Mr. Ramirez and unanimously carried by those present to adopt an Oppose position on AB 1504.**

c. AB 1537 – Regulations: Sunset Date.

**It was moved by Ms. Anderson, seconded by Mr. Ramirez and unanimously carried by those present to adopt an Oppose position on AB 1537.**

d. AB 1588 – Reservist Licensees: Fees and Continuing Education.

**It was moved by Ms. Anderson, seconded by Ms. Bell and**

**unanimously carried by those present to adopt a Support if Amended position on AB 1588.**

- e. AB 1810 – Professions and Vocations: Occupational Regulations.

**It was moved by Ms. Anderson, seconded by Mr. Ramirez and unanimously carried by those present to adopt a Watch position on AB 1810. The CBA will take an Oppose position if it is not amended.**

- f. AB 1904 – Military Spouses: Temporary Licenses.

**It was moved by Ms. Anderson, seconded by Mr. Elkins and unanimously carried by those present to adopt a Support if Amended position on AB 1904.**

- g. AB 1914 – Agency Reports.

**It was moved by Ms. Anderson, seconded by Mr. Swartz and unanimously carried by those present to adopt an Oppose position on AB 1914.**

- h. AB 1982 – Regulations: Effective Date: Legislative Review.

**It was moved by Ms. Anderson, seconded by Ms. Bell and unanimously carried by those present to adopt an Oppose position on AB 1982.**

- i. AB 2022 – Controller: Financial Information Request.

**It was moved by Ms. Anderson, seconded by Mr. Berhow and unanimously carried by those present to adopt a Watch position on AB 2022.**

- j. AB 2041 – Regulations: Adoption: Disability Access.

**It was moved by Ms. Anderson, seconded by Ms. Bell and unanimously carried by those present to adopt a Support if Amended position on AB 2041.**

- k. AB 2570 – Licensees: Settlement Agreements.

**It was moved by Ms. Anderson, seconded by Mr. Ramirez and unanimously carried by those present to adopt an Oppose position on AB 2570.**

- I. SB 975 – Regulatory Authority.

**It was moved by Ms. Anderson, seconded by Mr. Elkins and unanimously carried by those present to adopt a Watch position on SB 975.**

- m. SB 1099 – Regulations: Effective Date.

**It was moved by Ms. Anderson, seconded by Ms. Bell and unanimously carried by those present to adopt an Oppose position on SB 1099.**

- n. SB 1165 – Denial of License.

**It was moved by Ms. Anderson, seconded by Mr. Ramirez and unanimously carried by those present to adopt a Watch position on SB 1165.**

- o. SB 1405 – Accountancy: Renewal Exemption: Military Service.

The CBA directed staff to work with the author and sponsors on amendments to the bill and bring back the results to the May CBA Meeting.

- p. Omnibus Legislation.

**It was moved by Ms. Anderson, seconded by Mr. Ramirez and carried unanimously by those present to adopt a Support position on the Omnibus Legislation.**

- 4. Discussion and Possible Action to Seek Legislation to Amend Business and Professions Code Section 5008 – Email Address Requirement.

The CBA took no action on this item.

#### C. Committee on Professional Conduct (CPC)

- 1. Report of the March 23, 2012 CPC Meeting.

There were no comments received on this item.

- 2. Discussion on Initiating a Rulemaking to Amend Title 16, CCR Sections 12, 12.5, and 37 – Continuing Education Requirements for Applicants with Experience Obtained Five Years Prior to Application and Reissuance.

**It was moved by Mr. Savoy, seconded by Mr. Ramirez and unanimously carried by those present to approve the draft regulatory language and initiate the rulemaking process.**

D. Strategic Plan Committee (SPC)

1. Report of the March 23, 2012 SPC Meeting.

There were no comments received on this item.

2. Discussion on the Role of the SPC and Review of the CBA Member Guidelines and Procedures Manual.

**It was moved by Mr. Ramirez, seconded by Ms. Anderson and unanimously carried by those present that the CBA approve the proposed language to include the SPC in the CBA Guidelines and Procedures Manual.**

3. Discussion on Methodology to be used to Develop the 2013-2015 CBA Strategic Plan.

**It was moved by Mr. Ramirez, seconded by Ms. Anderson and unanimously carried by those present that the CBA develop the 2013-2015 Strategic Plan using the approach recommended by staff, which involves CBA members voluntarily participating to draft the Strategic Plan in collaboration with CBA staff.**

4. Discussion on Future Meeting Dates for the SPC and Plan Development.

Mr. Ramirez commented that CBA staff will be in contact with members to determine future planning dates.

5. Update on 2010-2012 CBA Strategic Plan.

There were no comments received on this item.

E. Enforcement Advisory Committee (EAC)

1. Report of the February 2, 2012 EAC Meeting.

Ms. Gerhardt stated that the EAC met on February 2, 2012, and the EAC reviewed 19 closed cases. The EAC agreed with staff's conclusion on all of the 19 cases.

CBA staff referred seven open investigation cases to the EAC for technical expertise. Of these seven cases, it was recommended that

one case proceed with an investigative hearing, four cases be closed, and two continue to be investigated by CBA staff.

Ms. Gerhardt stated that two investigative hearings were conducted, one resulted in the case being closed, and one resulted in referring the case to the Attorney General.

## 2. Discussion on the Role of the EAC.

Ms. Gerhardt provided an overview of this item.

Ms. Berhow inquired why the experience required to serve on the EAC is only two years.

Ms. Bowers commented that the low threshold of experience required is to allow flexibility and leave it to the discretion of the interviewer, in consultation with the CBA Vice President, in selecting who would be assigned to the committee.

Mr. Ramirez inquired if a higher bar should be considered for EAC applicants.

Ms. LaManna stated that all members of the EAC are experienced and superior candidates.

Mr. Oldman commented that the recruiting process should not be over controlled.

## F. Qualifications Committee (QC)

There was no report for this item.

## G. Peer Review Oversight Committee (PROC)

### 1. Report of the February 10, 2012 PROC Meeting.

Ms. Corrigan stated that the PROC met on February 10, 2012 and discussed its participation in several oversight activities. Ms. Corrigan further stated that the PROC worked on finishing the 2011 PROC Annual Report and discussed articles that will appear in the UPDATE regarding peer review tips and recruitment of peer reviewers.

Ms. Corrigan reported that the PROC has identified ways to promote peer review such as webcasts and links to CalCPA and AICPA websites, with information about the quality control centers for certain areas of practice that can be helpful to firms.

Ms. Corrigan noted that the next PROC meeting is scheduled for April 20, 2012.

## 2. 2011 PROC Annual Report.

Ms. Corrigan reported that the first year of the PROC was successful. Ms. Corrigan stated that the PROC is well on its way to becoming a regularly functioning committee. Ms. Corrigan noted that some of the accomplishments and achievements of the PROC include:

- Conducting seven committee meetings
- Creating a procedures manual
- Creating some oversight checklists for our process
- Attending four AICPA Peer Review Board meetings
- Providing input to the CBA on 3 AICPA Exposure Drafts
- Attending two CalCPA Peer Review Committee meetings
- Participating in nine Report Acceptance Body meetings
- Holding a preliminary oversight visit to CalCPA
- Attending a two-day peer reviewer training course

Ms. Corrigan further stated that a voluntary survey to gather information about peer review has been online since December 2010. The survey results show that:

- A majority (70 percent) of firms believe that undergoing a peer review helped improved their service.
- Half of firms intend to notify clients that they have undergone a peer review.
- A third of firms will use peer review as a marketing tool.
- Less than 10 percent plan to increase their fees due to peer review.
- Approximately 8 percent will cease providing accounting and auditing services.

Ms. Corrigan stated that the PROC found that the AICPA and CalCPA are functioning effectively and in accordance with objectives. The PROC recommends that the CBA continue to recognize the AICPA as a peer review program provider. Ms. Corrigan stated that the PROC recommends the CBA continue to promote and encourage CPAs to become qualified peer reviewers, and the CBA review its record retention policy to determine if it would be appropriate to apply a 120-day record retention policy for CalCPA Report Acceptance Body documents. Ms. Corrigan thanked the PROC members for their dedication.

## XI. Acceptance of Minutes.

### A. Draft Minutes of the January 26-27, 2012 CBA Meeting.

- B. Minutes of the January 25, 2012 CBA Open House.
- C. Minutes of the January 26, 2012 CPC Meeting.
- D. Minutes of the January 26, 2012 LC Meeting.
- E. Minutes of the November 3, 2011 EAC Meeting.
- F. Minutes of the December 9, 2011 PROC Meeting.

**It was moved by Mr. Ramirez, seconded by Ms. Anderson and unanimously carried by those present to accept agenda items XI.A-F.**

XII. Other Business.

- A. American Institute of Certified Public Accountants (AICPA).

There was no report for this item.

- B. National Association of State Boards of Accountancy (NASBA).

- 1. Update on NASBA Committees.

- a. Accountancy Licensee Database (ALD) Task Force.

Ms. Bowers stated that the task force is continuing to work on the ALD and the public access portions of CPAVerify. Ms. Bowers further stated that she will keep the CBA informed of the committee's activities.

- b. Board Relevance & Effectiveness Committee.

Mr. Oldman stated that this committee will be meeting in May in Dallas, TX.

- c. Education Committee.

Mr. Driftmier stated that the committee was seeking insight regarding the new ethics requirement. Mr. Driftmier also reported that several committee members suggested the college accreditation process is not enough and that boards should consider rating the colleges on how successful their students are on passing the CPA exam the first time.

- d. Uniform Accountancy Act Committee (UAA).

Ms. Anderson stated that she was appointed to a subcommittee to

define the term “discreditable acts” of a CPA. Ms. Anderson will update the CBA after the subcommittee holds its first meeting.

2. Proposed Responses to NASBA Focus Questions

Ms. O’Connor provided an overview of this item **(See Attachment 6)**.

**It was moved by Mr. Elkins, seconded by Mr. Ramirez and unanimously carried by those present to accept the proposed responses to the NASBA Focus Questions.**

C. Participation on National Committees.

Ms. Pearce provided an overview of this item **(Attachment 7)**.

XIII. Closing Business.

Ms. Bowers provided members with an update on the current travel restrictions in place.

A. Public Comments.\*

No public comments were received.

B. Agenda Items for Future CBA Meetings.

No items were received.

C. Press Release Focus

Ms. Pearce stated the topic of focus for a post-meeting press release is information on the Peer Review program.

Recent Press Releases.

Ms. Pearce stated that the most recent Press Release topic was for this CBA meeting.

Adjournment.

President Oldman adjourned the meeting at 12:24 p.m. on Friday, March 23, 2012.

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Marshal A. Oldman, Esq., President

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Michael M. Savoy, CPA, Secretary-Treasurer

Kari O'Connor, Board Relations Analyst, and Patti Bowers, Executive Officer, CBA, prepared the CBA meeting minutes. If you have any questions, please call (916) 561-1718.