



DEPARTMENT OF CONSUMER AFFAIRS  
CALIFORNIA BOARD OF ACCOUNTANCY  
2000 EVERGREEN STREET, SUITE 250  
SACRAMENTO, CA 95815-3832  
TELEPHONE: (916) 263-3680  
FACSIMILE: (916) 263-3675  
WEB ADDRESS: <http://www.cba.ca.gov>



**CALIFORNIA BOARD OF ACCOUNTANCY (CBA)  
QUALIFICATIONS COMMITTEE (QC)**

**QC Meeting  
Notice & Agenda**

**Wednesday, July 29, 2015  
10:00 a.m. – 5:00 p.m.**

**Hilton Los Angeles Airport  
5711 West Century Boulevard  
Los Angeles, CA 90045  
Telephone: (310) 410-4000  
Fax: (310) 410-6250**

**Important Notice to the Public**

All times indicated, other than those identified as “time certain,” are approximate and subject to change. Agenda items may be discussed and action taken out of order at the discretion of the committee Chair. The meeting may be cancelled without notice. For verification of the meeting, call (916) 263-3680 or access the CBA’s website at [www.cba.ca.gov](http://www.cba.ca.gov).

Roll Call and Call to Order (**Robert Ruehl, Chair**).

- I. Chairperson’s Report (**Robert Ruehl**).
  - A. Approval of the April 22, 2015, QC Minutes.
  - B. Proposed 2016 QC Meeting Dates.
  - C. Discussion and Review of the QC Best Practices Guide for Conducting Personal Appearances/Section 69 Reviews.
- II. Report of the CBA Liaison (**Kay Ko, CBA Member**).
  - A. Report on the May 28-29 and July 22-23, 2015 CBA Meetings.
- III. Report on Activities for the Initial Licensing Unit (**Veronica Daniel, Licensing Manager**).
- IV. Public Comment for Items Not on the Agenda.
- V. Review Files on Individual Applicants [The QC will meet in closed session to review and deliberate on applicant files as authorized by Government Code section 11126(c)(2), and Business and Professions Code (BPC) sections 5022 and 5023.]

Break.

- VI. Conduct Closed Hearings [The QC will meet in closed session as authorized by Government Code sections 11126(c)(2) and (f)(3), and BPC section 5023 to conduct closed hearings to interview individual applicants for CPA licensure.]

Adjournment.

Please note: Action may be taken on any item on the agenda. All times are approximate. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the QC are open to the public. Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the QC prior to the QC taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the QC, but the QC Chair may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the QC to discuss items not on the agenda; however, the QC can neither discuss nor take official action on these items at the time of the same meeting. (Government Code sections 11125, 11125.7(a).)

The time and order of agenda items are subject to change at the discretion of the QC Chair and may be taken out of order.

The meeting is accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Ben Simcox at (916) 561-1743, or by email at [ben.simcox@cba.ca.gov](mailto:ben.simcox@cba.ca.gov), or send a written request to the CBA office at 2000 Evergreen Street, Suite 250, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

For further information regarding this meeting, please contact:

Ben Simcox, CPA, Licensing Coordinator  
(916) 561-1743 or [ben.simcox@cba.ca.gov](mailto:ben.simcox@cba.ca.gov)  
California Board of Accountancy  
2000 Evergreen Street, Suite 250  
Sacramento, CA 95815

An electronic copy of this agenda can be found at [www.cba.ca.gov](http://www.cba.ca.gov).