



DEPARTMENT OF CONSUMER AFFAIRS
 CALIFORNIA BOARD OF ACCOUNTANCY
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**CALIFORNIA BOARD OF ACCOUNTANCY (CBA)
 PEER REVIEW OVERSIGHT COMMITTEE (PROC)**

**PROC MEETING
 NOTICE & AGENDA**

**Thursday, January 20, 2011
 10:00 a.m. – 3:00 p.m.**

Hilton San Jose
 300 Almaden Boulevard
 San Jose, CA 95110
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PROC Purpose Statement

To engender confidence in the California Peer Review Program by performing oversight of the program and providing recommendations to the CBA on the effectiveness and continued reliance of the Program.

All times are approximate. Items may be taken up earlier or later than posted.

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| 10:00-10:05 | I. Roll Call and Call to Order (Nancy Corrigan). |
| 10:05-10:10 | II. Approval of the November 9, 2010 Minutes (Nancy Corrigan). |
| 10:10-10:15 | III. Reports (Kathy Tejada). |
| | a. Regulations |
| | b. Statistics |
| 10:15-10:30 | IV. Role of the PROC (Rafael Ixta). |
| 10:30-12:00 | V. Discussion of Implementation Activities (Nancy Corrigan). |
| | a. Draft California Oversight Checklist (Adapted from Texas) |
| | b. AICPA Oversight Checklist |
| 12:00-1:00 | LUNCH |

- 1:00-1:30 VI. Discussion of Meeting Dates and Assignments (**Nancy Corrigan**).
- a. CBA Meetings
 - b. CalCPA Peer Review Committee Meetings
 - c. CalCPA Report Acceptance Body Meetings
 - d. AICPA Peer Review Board Meetings
 - e. NASBA PROC Summit – April 16, 2011
- 1:30-1:45 VII. Comments on AICPA Peer Review Exposure Draft, June 1, 2010 (**T. Ki Lam/Robert Lee**).
- 1:45-2:00 VIII. Discussion of Proposed Confidentiality Statement (**Rafael Ixta**).
- 2:00-2:15 IX. Discussion of Disciplinary Guidelines (**Paul Fisher**).
- 2:15-2:30 X. Review of Letters to Licensees (**April Freeman**).
- 2:30-2:45 XI. Future Agenda Items and Meeting Dates (**April Freeman**).
- 2:45-3:00 XII. Public Comment.
- XIII. Adjournment.

Action may be taken on any item on the agenda.

In accordance with the Bagley-Keene Open Meetings Act, all meetings of the CBA are open to the public.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the CBA prior to the CBA taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the CBA. Individuals may appear before the CBA to discuss items not on the agenda; however, the CBA can take no official action on these items at the time of the same meeting. (Government Code sec. 11125.7(a).)

The meeting is accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting April Freeman at (916) 561-1720, or by email at afreeman@cba.ca.gov, or send a written request to the CBA office at 2000 Evergreen Street, Suite 250, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

For further information regarding this meeting, please contact:

April Freeman, Peer Review Analyst
 (916) 561-1720 or afreeman@cba.ca.gov
 California Board of Accountancy
 2000 Evergreen Street, Suite 250
 Sacramento, CA 95815

An electronic copy of this agenda can be found at <http://www.dca.ca.gov/cba/calendar.shtml>.